

RESOLUTION NO. 2020-07

**AUTHORIZING THE GENERAL MANAGER TO TAKE NECESSARY
ACTIONS DUE TO THE COVID-19 PANDEMIC IN RECOGNITION OF THE
FEDERAL, STATE, AND LOCAL DECLARED STATE OF EMERGENCY**

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MID-PENINSULA WATER DISTRICT

WHEREAS, on March 4, 2020, the Governor of the State of California declared a State Emergency as a result of the COVID-19 virus pandemic; and

WHEREAS, on March 10, 2020, the County of San Mateo proclaimed the existence of a local emergency throughout the county as a result of COVID-19; and

WHEREAS, on March 13, 2020, the President of the United States declared a National Emergency and provided recommendations from the Centers for Disease Control; and

WHEREAS, on March 16, 2020, the San Mateo County Health Officer issued a Shelter in Place Order (Order) directing, among other things, all individuals living in the county to shelter at their place of residence except to provide or receive essential services or engage in certain essential activities and work for essential businesses and governmental services; and

WHEREAS, the Mid-Peninsula Water District (District), which provides water service to residences, businesses, government agencies, and other entities throughout the County, is an Essential Business and performs an Essential Governmental Function and operates Essential Infrastructure, and its employees, consultants and contractors perform Essential Activities, all as defined in the Order; and

WHEREAS, as a result of the federal, state, and local emergency declarations and the shelter in place order issued by the County, emergency measures were taken by the General Manager and further emergency measures may be required to be taken to ensure the District can

continue to provide a safe and reliable water supply and to protect the safety and health of its employees and the public; and

WHEREAS, because the duration of the declared state of emergencies is unknown and the impacts of COVID-19 are changing rapidly, the District must be prepared to act quickly, yet thoughtfully, to address these changing circumstances.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the Mid-Peninsula Water District, in light of the recitals set forth above, recognizes that there is a state of emergency within the District's service area and jurisdiction resulting from the COVID-19 pandemic and ratifies the necessary immediate actions taken by the General Manager in response to the impacts of COVID-19 on District operations; and

BE IT FURTHER RESOLVED that the General Manager is authorized to suspend and/or modify administrative procedures, including fees related to customer billing and payments, personnel rules and policies, and procurement policies, to expand paid administrative and sick leave, and to take all other actions necessary to protect District employees and the public and to ensure safe and reliable water supply during the declared national, state, and local emergencies resulting from the COVID-19 pandemic; and

BE IT FURTHER RESOLVED that the General Manager or designee, is authorized to prepare and submit applications on the District's behalf to federal, state, and local government entities for funding and/or reimbursement related to the fiscal impacts of the COVID-19 pandemic on the District's operations; and

BE IT FURTHER RESOLVED that the General Manager shall comply with all federal, state, and local laws when taking actions authorized by this Resolution, and the General Manager will report the actions and financial impacts of such actions to the Board; and

BE IT FURTHER RESOLVED that this authority granted to the General Manager shall expire on July 23, 2020, or until the San Mateo County Health Officer's Order is lifted or substantively modified, whichever comes first, or unless this authority is extended by the Board of Directors.


REGULARLY PASSED AND ADOPTED this 23rd day of April 2020.

AYES: *Director Schmidt, Vella, Wheeler, Warden, Zucca*

NOES: *Ø*

ABSTENTIONS: *Ø*

ABSENCES: *Ø*



PRESIDENT

ATTEST:



BOARD SECRETARY